

**American Legion Post 112 Auxiliary
Meeting Minutes**

July 14, 2009

The July meeting of the Post 112 American Legion Auxiliary was called to order at 7:01pm by President, Nancy Travers. Nancy led the Pledge of Allegiance and the invocation.

Members in attendance included:

Nell Colbert

Nancy Travers

We had two guests attend our meeting: Cheryl Knapp and Lillian Vincent. Cheryl had submitted her application in April but it was not received by the Auxiliary. Cheryl will scan and email her paperwork again so that we can get her membership processed. Lillian is affiliated with the Seniors Outreach Center and made a presentation to the Post and visited our meeting at the conclusion of her presentation.

Nell Colbert provided written copies of the minutes from the June meeting. Nancy moved (seconded by Cheryl) that the minutes be approved as written. Motion carried.

Nell also provided a written Treasurer's Report that shows that we have an available balance of \$139.25. Nancy moved (seconded by Cheryl) that the Treasurer's Report be approved as written. Motion carried.

Nell explained that she recently spoke with Dyke Shannon, the Post's Finance Officer about the unit's finances. Dyke indicated that Legion and Auxiliary guidelines indicate that we need to set up our own bank account since our funds should not be handled by the Post. It was agreed that we should open our account at the Fairwinds Credit Union since the Post has their account at Fairwinds. There was also discussion regarding the number of signers that should be required and who those signers should be. Nancy indicated that all signers must be unit officers per Auxiliary policy. It was agreed that there should always be two signers on all checks written and that the following officers should be authorized as signers:

- Nancy Travers, President
- Nell Colbert, Secretary-Treasurer
- Aunita Padgett, Chaplain

Nell and Nancy will meet at the bank to get the account set up. Nell will check to see if Nita is available as well.

OLD BUSINESS:

Nell attended the recent American Legion and Auxiliary convention held at the end of June. Nell reported on the meeting of the Florida American Legion Press Association that she attended, noting that the FALPA is currently undergoing some leadership changes as their president recently resigned.

There was a lengthy discussion about our upcoming meet and greet scheduled for September 20th at the Winter Park Olive Garden. Nell indicated that she can get mailing labels for all of the Post members so that we can send a personal letter of invitation to the wives of all the Post members. Nell indicated that we may be able to get the Department to print the letters at no cost. Cheryl suggested that we might want to consider using post cards rather than letters in order to reduce the mailing costs by eliminating the need to purchase envelopes as well as reduce the

amount we pay for postage. Nancy will check with the post office to see what the required size is for post cards. It was suggested that we print the invitations on 8.5x11 card stock and simply cut the card stock in quarters for mailing. We could use a colored stock so that the post card would stand out. It was agreed that as long as we can get the invitations out by mid-August, we can get RSVP's back in time to make reservations for an accurate number at the restaurant.

We also discussed fundraising so that we can have the needed funds to conduct activities like sponsoring a girl fir Girls State. Cheryl mentioned that her dog club has very successfully used raffles of gift baskets to raise funds.

NEW BUSINESS:

Nell reported on the Chamber luncheon that she attended this morning. During her time at the luncheon, Nell learned that the Post and the Auxiliary are what they call associate members since we did not pay for membership. We are listed in their directory as a civic organization but we are not shown as actual members of the Chamber. Nell was asked to drop off copies of the Post newsletter so she will check on advertising rates so see if we could put a small business card sized add in their monthly newsletter periodically.

Lillian gave the group some information about the Seniors Outreach Center and told us a little about what she does. Lillian expressed interest in joining our unit and took an application to join.

With no further business, Nancy offered the closing prayer and closed the meeting at 8:02pm.

Respectfully submitted

A handwritten signature in cursive script that reads "Nell Colbert".

Nell Colbert
Secretary